

2019 MOUNTAIN MAGIC LEADER WEEKEND - MEETING MINUTES
September 25, 2018 Committee Meeting

2019 Planning Committee

Amber Ackerman	Genny Welday	Kippy Penney	Marie Wright
Carol Townley	Jan Verderose	Karen McFadden	Melonie Luxbacher
Cheryl Marko	Jeanenne Adams	Lianne Griffin	Rebecca Wright
Christina Donellan	Jessie Napier	Marie Lott	Rose Lowe
Frances Parks	Kellie Haley	Marie Ross	Sheila Mills

Guests/Sub-Committee Members

Kim Elmore	Rhiyana Pineau	Anthony Ross	Donna Andrews
Kathy Stephan	Robin Antzoulatos	Brenda Carswell	Jennifer Chancey

Timeline Review

- SEP – “Preferred registration” (including online registration) for staff/committee will be available 9/4 – 9/9; instructors may begin registration 9/7 – 9/14. VLC early registered pick classes beginning 9/10. “Early bird registration” for all will begin 9/15 and end on 9/30. Prior attendees will receive email notification that registration packets are available and registration has begun on 9/15. Council requested class requisition forms submitted to council on 9/18 (wait until online registration is LIVE and confirm LARC sign-up procedures with council). Publicity committee representatives to attend cluster meetings to promote event and answer questions. Hold fall planning committee retreat– Misty Mountain (Shellcracker Cove), 9/7 – 9/9. Website to be updated at midnight 9/30 to reflect new pricing (“Early Bird Registration” ends 9/30 for discount)
- OCT – Regular Registration” 10/1 – 11/30 includes + \$10 fee. Create preliminary patch designs.

Previous Action Items

- ALL – If you would be willing to be a Unit Hostess mentor (coordinate with the Unit Hostesses for Friday night and do check-out kapers Sunday), let Christina or Kippy know.
- ALL – If you have games you will loan for game time Saturday night, bring to next in-person meeting
- Lianne - print page with the shirt design for scrapbook.
- Cheryl – Check with Jan to see if there is a council rep that can make copies for us
- ALL - Let Cheryl know if there are office supplies that need to be purchased (**deadline 10/16**)
- ALL - Send Kippy any updates needed for unit kapers
- ALL - If anyone has any **caffeine free** teas to donate, bring them to the October meeting for Melonie.
- **Sheila** to make 5 Rosettes for the Unit Hostesses
- **Marie W** will make unique/identifying nametags for Unit Hostesses
- **Jeanenne** - make 5 thank-you gifts for Unit Hostesses (etched glass) - **done**
- **Lianne** - bring 5 gift bags to Christina at Oct. meeting
- **Cheryl** – create new feedback form
 - I want to be on the planning committee
 - I want to be a unit hostess/instructor next year
- **Lianne** to check with Camp Director about availability/use of new large TV in Dining Hall **done**
- **Lianne** - reconfirm golf cart availability with Camp Director.
- **Marie W** - provide list of mobility impaired folks to Marie R/Anthony ahead of the weekend so a ride schedule can be developed.

New Action Items

- ALL – email Lianne if you want to take Robin's Strawberry Jam class on Thursday 1/24/19 (7:00 – 8:30 PM).

Discussion Items

Registration – planning committee & instructors should be registered – remember, this is a perk for you! Sheila is bugging instructors to make sure they know that their perks end 9/30.

Committee Reports

Admin/Financials/First Aid/Unit Hostesses (Lianne, Jeanenne, Karen, Christina, Kellie)

Confirmed with Tori that we may use the TV in the dining hall. It's a Samsung smartTV so any laptop that can pair with that type of TV will be able to share screen, and with the MirrorSamsung app, we can cast from a smartphone. It does connect to the internet so we can search the weather, YouTube, etc. We need to avoid making any purchases though as the account is linked to the camp credit card! YIKES! Still need to reconfirm golf cart availability with Camp Director.

Financials (Jeanenne)

We are giving Jeanenne access to our Regonline database. \$5,888 collected in registrations thus far. Will be keeping track of all of the discount codes and registration types. Send receipts to Jeanenne as they are incurred. Be sure to use the NEW reimbursement form (on our website). We have 44 participants, 19 Chairfree, total 95 registered. VIP code – gets \$10 off, VLC just gets an early access, no \$ off.

First Aid (Karen)

No update.

Unit Hostesses (Christina)

No update.

Opening/Closing (Kellie)

Starting to work on the closing. Opening ideas are all drafted out, working on exact script now and will do trial run this month to ensure we are in the 10-15 minute window. Would like to use the TV as part of the opening with the script.

Camp/Unit Set-up & DH Takedown (Rebecca/Genny)

Nothing new to report.

Participant and Unit Check-Out (Kippy Penney)

Nothing new to report. Will need to get with Christina this month to go over a few items.

Decorations (Frances/Carol)

No update.

Entertainment (Amber/Marie)

No update.

Historian (Rose)

No updates. 2018 scrapbook is complete; will work on digital book at Croptoberfest and have ready to order when then next big sale is on.

Meals/Snacks (Melonie)

Nothing new to report

Participant Check-In, Guest Services (Cheryl)

Nothing new to report

Publicity & Philanthropy (Jessie)

We have 42 beds left. Still going to SU meetings and promoting events. Working on philanthropy collection boxes, should have those finished next week. Posting updates on Facebook to let them know early bird registration is ending 9/30.

A GS troop is collecting caps/lids that are plastics 2, 4, and 5 for their Bronze Award. They will be recycled into park benches. Jessie will make a box for the items collected IF someone else will commit to take them home at the end of camp! Marie L to post on our website and on our FB page.

Registration (Marie W)

Financial aid – have received 9 requests (\$422.50), 2 full, 7 partial so far. Does not include discounts for instructors, etc. We have 95 people registered through Regonline + 5 additional people (database only). Good bit ahead of where we were this time last year. We have set up online those classes that are full or nearing full. <http://www.3leaves.org/mm2019/classes2019-WL.html>. There are a few classes that are possibly in danger of not making also. First-timer class only has 4 people so far. Jessie to add blurb on FB featuring classes that have plenty of space. Only 12 first-timers registered so far. 16 “abandoned” registrations so far. Marie to get Sheila the names so Sheila can call them and encourage them to complete registration before 9/30.

Website/Technology (Marie L)

Regular classes page and agenda page includes links to full classes. Added note to clarify waitlist and register for alternate classes.

Workshops/Trainers (Sheila)

Thanks to Marie L & Marie W to make registration so smooth! Sheila is talking to several newbies about registering for the weekend. If anyone needs an assistant to help with their class, email Sheila and she'll start working on it. Added a 2nd massage therapist – Jennifer Johnston will be coming from AZ to do massages. Marie W has concern that we'll now have 2 cabins that people can't go into during the class period? Can send email via Regonline to everyone that has already registered to let them know that we have more massage slots available.

Robin has agreed to teach her Strawberry Jam class on Thursday 1/24/19 (7:00 – 8:30 PM). Cost is \$4. If you want to take the Thursday class, please email Lianne ASAP so we can add you to the class roster. (We will do packet stuffing immediately following the jam class).

Rose's Paper Quilting class is full and has a wait list. She will plan to teach the class again next year. Soon, she will look at her materials purchased to see if she can add 1 or 2 more people to the class and will let Sheila and Marie Wright know.

Council POC (Jan)

No update.

The recording for this meeting is at <https://fccdl.in/lvfCl0fjmO>.

Our next meeting will be IN PERSON on Tuesday, Oct. 23 at 7:00 PM.