

2019 MOUNTAIN MAGIC LEADER WEEKEND - MEETING MINUTES
May 22, 2018 Committee Meeting

2019 Planning Committee

Amber Ackerman
Carol Townley
Cheryl Marko
Christina Donellan
Frances Parks
Genny Welday
Jan Verderose

Jeanenne Adams
Jessie Napier
Kellie Haley
Kippy Penney
Karen McFadden
Lianne Griffin
Marie Lott

Marie Ross
Marie Wright
Melonie Luxbacher
Rebecca Wright
Rose Lowe
Sheila Mills

Guests/Sub-Committee Members

Kim Elmore
Kathy Stephan
Rhiyana Pineau

Robin Antzoulatos
Anthony Ross
Brenda Carswell

Donna Andrews
Jennifer Chancey

Timeline Review

- MAY - Finalize timeline. Finalize committees; committee chairs to provide list of all committee members to Lianne and Lianne to update team roster. Re-review lessons learned and distribute to appropriate committee for handling. Begin sub-committee meetings/planning & hold kick-off meetings. Instructors define class descriptions, supplies, and class cost needed and enter into database. Council staff to verify all planning committee volunteers (chairs and members) are registered GS. NOTE: a lapse in service of one year or more will require a new background check. Also, if it has been >=3 years, a new background check is required. Council to identify those individuals that need new background check. Finalize menus with camp staff. Committee chairs update "operations manual" for their committee's work activities (activities prior to and during the weekend). Develop preliminary t-shirt concept and cost. Discuss philanthropy project options for current year. Entertainment committee to develop high-level framework for weekend events.
- JUN - Determine preliminary high-level committee budgets. Finalize philanthropy project details. Entertainment committee to finalize framework for weekend events. Develop 1st draft registration flyers. Continue establishing classes/trainers. Reconvene technology sub-committee to determine if we can offer an enhanced online registration for 2019, including automatic feeds to database and class changes. Committee chairs finalize "operations manual" for their committee's work activities (activities prior to and during the weekend) – this should be a "brain dump" of what goes on in each committee – submit to Marie L. to be posted on website. Classes/trainers finalized by 6/30.

Previous Action Items

- Lianne – create Google Docs form for instructor input of class details and pictures by end of April. Done 5/22.
- Marie R – provide financial report for decorations auction. Done 5/6.
- Marie W - send email to 2018 participants thanking them for attending and giving "Save the Date" info. Will also let them know if they want to be members of the planning committee to let Lianne know.

New Action Items

- ALL – review lessons learned and implement (review high points at next meeting)
- ALL – review committee roster and let Lianne know if there are any updates.

- Lianne – send Jan how many classes and attendees in those classes at the mountain magic for 2018. **NOTE: preliminary sent 5/22; need final class counts from Marie W.**
- Marie W – send Lianne & Jan final class counts/rosters for all classes.

Discussion Items

Committee Reports

Admin/Financials/First Aid/Unit Hostesses (Lianne, Jeanenne, Karen, Christina, Kellie)

The 2018 Lessons Learned are attached. Please review those that pertain to your committee and plan to implement changes as needed for 2019. We will discuss highlights at our next meeting.

Please review Committee Roster and let me know if there are updates/corrections.

Please review Timeline and let me know if there are any updates/corrections.

Financials (Jeanenne)

Lianne and Jeanenne had conference call 5/10 and reviewed 2018 budget info. Jeanenne has started making notes of supplies committees will need for budget items. We received \$481.35 from the decorations auction in 2018!!!!

First Aid (Karen)

No update.

Unit Hostesses (Christina)

No update.

Opening/Closing (Kellie)

My new subcommittee member is Jennifer Chancey (YAY!). We are still discussing ideas and brainstorming. Some ideas on the table:

- draft Seuss-isms that have a Girl Scout spin: clever rewording GS-style, possibly incorporate G.I.R.L. agenda (if we can) OR incorporate themes of the cabins (once we know them) to welcome each cabin group in theme
- closing/Scout's Own: would be fun to use 'Oh the Places You'll Go' text
- reading seuss books for inspiration (even ones I'd never heard of!) and flagging potential quotes
- we are still open to more folks helping us if we have folks asking to participate!

Camp/Unit Set-up & DH Takedown (Rebecca/Genny)

No update.

Participant and Unit Check-Out (Kippy Penney)

Kippy has obtained materials from Genny. Inventory looks good (we have plenty of supplies); Kippy is working on operations manual.

Decorations (Frances/Carol)

Working on decorations, including puffala trees. Made Thing 1/Thing 2 candy jars. Working on Dr. Seuss photo booth/photo shoot area in front. Will be ready for Leadership conference in August (Cat in the Hat) and will be donating swap necklaces (cord ones) at VLC. There will also be a ring toss game at our booth at VLC. Provided Operations manual info and budget needs.

Entertainment (Amber/Marie)

No update.

Historian (Rose)

Kippy, Brenda, Rose & Lianne worked on the scrapbook 5/3 – 5/7 – it is COMPLETED minus a few Cricut titles, some journaling, and one digital page! It is 30 pages this year (smaller than last year). It looks GREAT! Rose has a new committee member – Donna Andrews – will be in charge of all Cricut titles for our scrapbook.

Meals/Snacks (Melonie)

Nothing new to report.

Participant Check-In, Guest Services (Cheryl)

Nothing to update.

Publicity & Philanthropy (Jessie)

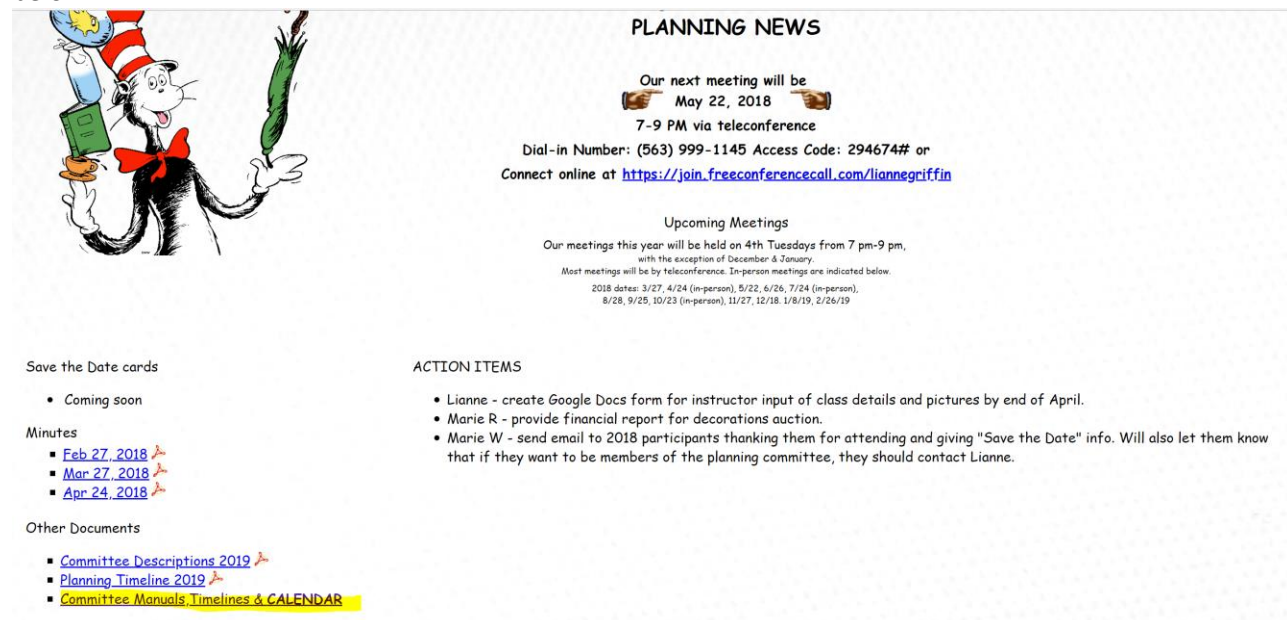
No update.

Registration (Marie W)

No update. Need to send email to 2018 participants thanking them for attending and giving "Save the Date" info. Will also let them know if they want to be members of the planning committee to let Lianne know.

Website/Technology (Marie L)

Minutes have been updated on the website. Dates highlighted in our timeline have been added to our Google calendar (go to our planning website and click Committee manuals, Timeline & Calendar. See below:



PLANNING NEWS

Our next meeting will be
May 22, 2018
7-9 PM via teleconference

Dial-in Number: (563) 999-1145 Access Code: 294674## or
Connect online at <https://join.freeconferencecall.com/liannegriffin>

Upcoming Meetings

Our meetings this year will be held on 4th Tuesdays from 7 pm-9 pm,
with the exception of December & January.
Most meetings will be by teleconference. In-person meetings are indicated below.

2018 dates: 3/27, 4/24 (in-person), 5/22, 6/26, 7/24 (in-person),
8/28, 9/25, 10/23 (in-person), 11/27, 12/18, 1/8/19, 2/26/19

Save the Date cards

- Coming soon

Minutes

- [Feb 27, 2018](#)
- [Mar 27, 2018](#)
- [Apr 24, 2018](#)

Other Documents

- [Committee Descriptions 2019](#)
- [Planning Timeline 2019](#)
- [Committee Manuals, Timelines & CALENDAR](#)

ACTION ITEMS

- Lianne - create Google Docs form for instructor input of class details and pictures by end of April.
- Marie R - provide financial report for decorations auction.
- Marie W - send email to 2018 participants thanking them for attending and giving "Save the Date" info. Will also let them know that if they want to be members of the planning committee, they should contact Lianne.

In the interest of cyber security, we are no longer posting committee roster or lessons learned on website (be sure to save docs to your own PC.)

Workshops/Trainers (Sheila)

Here's the link for the MM2019 Class inputs: <https://goo.gl/forms/MeVaf90nTgtsyQYi2>

2019 Class List (thus far):

Cake Decorating (3 hr.) (1)	Jeanenne
Dr. Seuss Cake Pop Hats (1.5 hr.) (1)	Christina
Makin' Jelly (3 hr.) (1)	Robin
Tea Party with Dr. Seuss (1.5 hr.) (1)	Brenda C

Nutrition around the Campfire (1.5 hr.)	Jan V.
Massage with Aida (16 sessions)	Aida Horvath
Jewelry with Class, From "Sea Glass" (1.5 hr.) (2)	Kathy S
Floating Tea Cups (1.5 hr.) (1)	Carol T/Francis P
Sharpie Tie Dye (1.5 hr.) (1)	Carol T/Francis P
Wreaths (3 hr.) (1)	Shelly Calico
Lights Project (1.5 hr.) (1)	Shelly Calico
Candle Deco (1.5 hr.) (1)	Melanie
Crafts with Alcohol inks (1.5 hr.) (2)	Jennifer/Jincy
Carving Wood/Rubber stamps (1.5 hr.) (1)	Jessie
Empty Green pants legs planters (3 hr.) (1)	Lianne
Clay Sculpture (1.5 hr.) (2)	Jenni K/Janice N
Melt & Pour "1 fish, 2 fish" soap class (1.5 hr.) (1)	Kim Elmore
Do It Yourself Bath Bombs (1.5 hr.) (1)	Nikki Sapp
Robotics for Juniors (1.5 hr.) (1)	Amber
Robotics (need Robotics/Daisy/Brownies) (1.5 hr.)	
Seuss 'n Science (3 hr.) (1)	Barbara Anderson, Rebecca helper
Singing 'Round the Campfire (1.5 hr.)	Marie Wright
Female Mechanics 1 (3) (1)	Genny Welday
Female Mechanics 2 (3) (1)	Steven Welday
Friendship Blankets (1 hr.)	Cheryl Marco
Tea Dueling (1.5 hr.) (1)	Laurie Besmertnik
1st Timer Intro Class (1 hr.) Activity	Sheila/Amber
Screen Print T Shirts (1 hr.) Activity	Marie Wright
Sunrise Hike (1 hr.) Activity	Lianne
Hike around Lake (1 hr.) Activity	Lianne
Star Gazing Activity	Marie Lott, Rebecca helper
Knitting (ie: braided Scarf) (3 hr.) (1)	Marie Ross, Rose helper
Quilting Patterns with Paper (1.5 hr.) (1)	Rose Lowe, Marie Ross helper
Crocheting (3 hr.) (1)	Christel Trulson/ Stephanie Spicer
Round Tables for Daisies (1.5 hr.) (1)	Kippy Penny
Round Table for Brownies (1.5 hr.) (1)	Kippy Penny
Effective Advisors / Round Tables for Jr. thru Ambassadors (3 hrs.)(1)	Sheila Mills
Basic Camping class (3.5 hr.) (1)	Kathy Lewis/Karen Brooks-Kent
Orienteering (3 hr.) (1)	Andy Eiller
Outdoor Games (1.5 hr.) (1)	Dee Komro
Outdoor Badges support 4 Brown (1.5 hr.) (1)	Dee Komro, Jeanenne helper
Outdoor Badges support 4 Juniors (1.5 hr.) (1)	Dee Komro, Jeanenne helper
A Taste of Gourmet Cooking (4.5 hrs) (1)	Bonnie T/Sue Nunn
Archery (1 hr.) (2)	Amber Ackerman
Horseback (1 hr.) (1)	Camp Staff
Riflery (1 hr.) (1)	Camp Staff

Council POC (Jan)

Jan needs to know how many classes and attendees in those classes at the mountain magic for 2018.

Our next meeting will be VIA CONFERENCE CALL on Tuesday, June 26th at 7:00 PM.