

MOUNTAIN MAGIC LEADER WEEKEND - MEETING MINUTES  
Oct. 22, 2016 Committee Campout

2016 Planning Committee

Carol Townley

Cheryl Marko

Frances Parks

Genny Wright

Karen McFadden

Kim Elmore

Lianne Griffin

Marie Lott

Marie Ross

Marie Wright

Melonie Luxbacher

Rebecca Wright

Rose Lowe

Sheila Mills

Guests/Sub-Committee Members

Jeanenne Adams

Jessie Napier

Amber Ackerman

Rhiyana Pineau

Kathy Stephan

Timeline Review

- OCT – “Early Bird Registration” continues through 10/31 (“Early Bird registration” ends 10/31 for “discount” – checks must be postmarked by 10/31; website to be updated at midnight to reflect new pricing). Entertainment committee to provide details of supplies needed for participant confirmation letters/packing list. Register campers as forms come in and deposit checks max every 2 weeks; email confirmations sent w/in 2 wks of registration. Hold fall planning committee retreat. Create preliminary patch designs. Finalize weekend agenda.
- NOV – “Regular Registration” 11/1 – 11/30 includes + \$10 fee. Registration Cutoff 11/30 – must be postmarked in Nov. Register campers as forms come in; email confirmations sent w/in 2 wks of registration. Final council class list provided to Keith Vann/training department. Finalize patch design and get price quote from patch vendor. Draft email confirmation packets ready. **First** email to class instructors with preliminary class numbers by 11/15.

Previous Action Items

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New Action Items

- **ALL** – send Rebecca email with list of items your committee needs from Ranger
- **Sheila** – bring extra extension cords to camp
- **ALL** – need volunteers for unit hostess for either Trotters Ridge or Chestnut Gait.
- **Rhiyanna** – bring unit kaper charts to camp Thursday so they are ready for check-in Friday.
- **Carol and Frances** - send list of items for auction to Marie Ross.
- **Marie** - pull list of those registered in 2014, 2015, and 2016 that are NOT currently registered in 2017 and send email reminding them to register before early bird deadline.
- **Lianne/Rose** – pursue scan/digital backup of scrapbooks and sale of digital books/jpg files.
- **Melonie** - compose email to send to everyone that identified special dietary needs (Marie to send email)
- **Karen McFadden** - contact those people with special health concerns ahead of time to determine if any special accommodations are needed
- **Lianne** - contact Melissa Fisher to see if we can get a contact in neighboring councils

## Agenda Items/Committee Reports

### Online registration timeline

**October 24<sup>th</sup>:** Participants from the previous three years (2014-2015-2016) that have not already registered will be sent an email reminding them early bird registration ends 10/31.

**October 31<sup>st</sup>:** “Early Bird” discount ends. **CHAIRFREE code expires.**

**November 30<sup>th</sup>:** Registration closes.

Rebecca – Rebecca needs committee members to send her an email with anything your committee needs the ranger to assist with, along with any tables, setup requirements, ladders, etc. She’s good on batteries and bins. Sheila (Harvey) to bring extra extension cords to camp.

Genny – still looking for volunteers for unit hostesses (Rose, Marie R., Amber, and Rhiyana offered to be hostesses). Since we have a new camp ranger this year, Genny needs to touch base with ranger to confirm how he wants to handle unit checkout. Genny will not be able to come up Thursday or until after work on Friday this year due to limited PTO (Rhiyana to help with Genny’s check-in duties). Genny to provide detailed instructions for unit hostesses prior to arrival at camp.

Carol – decorations are progressing. Making iron portcullis for entrances to DH from serving area. Sign will be above bathroom (privy chamber). Outside will be a sign “enter ye in merriment”. Need Carol and Frances to send list of items for auction to Marie Ross so Marie can pre-make the auction sign-up lists.

Rose – working on 2016 scrapbook, probably 50%+ complete. Discussed option to scan prior year 12x12 scrapbook pages so we’d have a digital backup. Can do all 5 years for <\$100. Could also sell jpg versions of each year’s scrapbook for \$5 per year (digital download). Could print 8x8 softcover albums and take orders at camp? Lianne/Rose to pursue.

Marie W. – currently have 101 registered via RegOnline, plus 7 training only instructors. We have 99 beds currently allocated, 35 beds available. This is ahead of where we were for both of the last two years. Registrations continue to trickle in. Marie to pull list of those registered in 2014, 2015, and 2016 that are NOT currently registered in 2017 and send email reminding them to register before early bird deadline. This year, there are LOTS of special dietary needs. Need Melonie to compose email to send to everyone that identified special dietary needs (Marie to send separate email). Fewer mobility impaired this year, but do have 1 wheelchair and one heart condition (Karen McFadden to contact those people ahead of time to determine if special accommodations are needed). Four classes currently with dangerously low enrollment (Lanyards, Science Fun 1, Chain Maille, Fascinator Flowers); also 1 class each of Riflery and Archery hasn’t met minimum yet. FULL Classes – all massage (except 1), arm knitting (Fri), beeswax, silk-screening techniques, tea time, intro to crochet, string art, medieval herbs, etched glass, 5 of the camp helper slots.

Kim – Diane Loupe writing script for puppet show Sat. PM. Opening ceremony – will walk in with candles and singing song. Friday Unicorn & Dragon Tavern will have roundtable for “bravehearts”, meet & greet, light snacks & apple cider/mulled cider. There are 13 currently registered.

Sheila – All trainers have registered now except Melissa Fisher.

Lianne – reviewed timeline. Dana Armstrong has resigned from committee but will plan to attend weekend and teach her class still. Need additional assistance with publicity. Maybe we can advertise in

Historic GA, and other nearby councils – AL/NC/SC? Lianne to contact Melissa Fisher to see if we can get a contact in the other councils? Also look into ribbons for currently registered folks who bring a friend.

Next meeting will be a “thankful” potluck on Sunday 11/13 at 2-4 PM at Kim Elmore’s subdivision clubhouse (Kim to confirm availability, time). Our December meeting will be via conference call on Tuesday Dec. 13<sup>th</sup> 7-9PM. If you cannot attend, please send a committee report in advance.