

MOUNTAIN MAGIC LEADER WEEKEND - MEETING MINUTES
Sept. 27, 2016 7:00 – 9:00 PM

2016 Planning Committee

Carol Townley

Cheryl Marko

Dana Armstrong

Frances Parks

Genny Wright

Karen McFadden

Kim Elmore

Lianne Griffin

Marie Lott

Marie Ross

Marie Wright

Melonie Luxbacher

Rebecca Wright

Rose Lowe

Sheila Mills

Guests/Sub-Committee Members

Jeanenne Adams

Jessie Napier

Amber Ackerman

Rhiyana Pineau

Kathy Stephan

Timeline Review

- SEP – “Preferred registration” (including online registration, if available) for staff/committee will be available 9/5 – 9/14; instructors may begin registration 9/8 – 9/14. “Early bird registration” for all will begin 9/15. Prior attendees will receive email notification that registration packets are available and registration has begun on 9/15. Council requested class requisition forms submitted to council (wait until online registration is LIVE and confirm LARC sign-up procedures with council). Publicity committee representatives to attend cluster meetings to promote event and answer questions. Register campers as forms come in and deposit checks max every 2 weeks; email confirmations sent w/in 2 wks of registration.
- OCT – “Early Bird Registration” continues through 10/31 (“Early Bird registration” ends 10/31 for “discount” – checks must be postmarked by 10/31; website to be updated at midnight to reflect new pricing). Entertainment committee to provide details of supplies needed for participant confirmation letters/packing list. Register campers as forms come in and deposit checks max every 2 weeks; email confirmations sent w/in 2 wks of registration. Hold fall planning committee retreat. Create preliminary patch designs. Finalize weekend agenda.

Previous Action Items

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New Action Items

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Agenda Items/Committee Reports – As of 8/23/16

Lianne – Committee camping retreat is going to be at Camp Pine Valley Oct. 21-23. It is open to all committee chairs and members. Lianne sent a link in the meeting reminder to RSVP for the weekend and sign up for kapers/classes being offered if coming.

I still need a response from Genny Wright, Jessie Napier, Karen McFadden, Rhiyana Pineau, Diane Loupe, Kippy Dyer, Amber Ackerman, and Dana Armstrong.

Marie W – 76 registered though Regonline + 7 instructors only (hand registered by Marie), so 83 total registered. Additionally, there are 12 more incomplete registrations (a couple are pending financial aid). Four instructors have not registered (Jennifer Logan, Kippy Dyer, Bonnie Topkins (Saturday only? –

Bonnie to get with Marie W), and Melissa Fisher). Two participants are Friday only and one Saturday only. Financial aid has been awarded thus far for five participants, plus 2 more in the works.

Classes – some classes are already full (can be seen in Regonline) - Fri Arm Knitting, Beeswax Candles (full, and revised addition), Tea Time, Herb Class, Etched Glass, Horse Trail Ride, Riflery and Archery each have one class that has already made the minimum.

Camp Helper – Need someone to “lead” Camp Helpers during timeslots Lianne is teaching (Fairy Gardens, Beer Tasting, Calligraphy). Marie Lott and Kathy Stephan can help in those slots. There are still a few slots that no one has signed up for Camp Helper. Lianne to send email to camp helpers at first count to clarify responsibilities and give the opportunity to change class if they can’t meet needs.

Cheryl – nothing to report. Still working on welcome packet letter (need to add additional shortened blurb about philanthropy project, will pull from registration packet). No changes to check-out procedures this year, so good to go.

Genny – When will room assignments be finalized for committee members? Usually in December, after registration ends. If any committee members would like to be a unit hostess, let Genny know the unit requested. Requires possible late checkout. Request that committee members consider staying around to help with final jobs (collecting first aid kits/keys/walkie talkies, cleaning fireplace (entertainment?), DH takedown, etc.) Genny and Rebecca to come up with a list of ending kapers.

Kim/Marie R/Jeanenne – Have held two committee meetings. There will be a meeting at the retreat, all pre-weekend materials will be shared at the retreat. 1st week of Jan, will get all the rest of the things for the weekend. Announcements must be in writing ahead of time, Marie will be making announcements at mealtimes. (Give entertainment the standard announcements ahead of time, including blessings and meal kapers)

Opening Ceremony – has been partially figured out

Friday night – planning is completed. Will be using round table and will have ice breaker game (put a sticker on your back and others will give clues as to what you are)

Sat. format – will be a fair, downstairs. Includes competition between cabins. Will have materials for cabin banners in each cabin (like the floats a couple years ago). No scheduled time to work on it, but each cabin will work on their banners Friday or in free time to display. Games and crafts will also be held. Winning at games, participating in crafts will win beans. Tokens will be added to container for your clan, at the end of the evening, clan with most participation will win nice prize (Amber is making necklaces). There will also be a costume contest. Catapult, archery (not real bows/arrows), puppet shows/5 minute scripts, game “thread the needle,” ring toss, kiss a frog, easy craft table items, fortune teller. Still figuring out awards for costume and banner contest.

Scouts Own/Closing – still working on ideas. Should come from the participants. Has been informal the past few years. May use “pearls” of wisdom, but not finalized.

Marie L – everything is currently posted to website. Basic attendee info has been posted, will add to FAQ as we go along. If there are discrepancies noted between regonline and web class descriptions, let Marie know.

Melonie – nothing new to report

Rebecca – nothing new to report.

Rose – working with Kippy in early Oct on scrapbook, will share at retreat.

Sheila – is following up with instructors not yet registered. Still has a few final reminder emails to send out.

Carol – decorations on schedule/as planned. Jeanenne working on stained glass windows in DH. Planning on having Viking Ship photo op area. There will be thrones at the front. Colors will be purple and gold (backdrop). There will be 6 flags on poles as people approach DH. Underneath windows will be faux stone. Frances working on table decorations. Marie R. reminded Carol that they can go ahead and send items as you get them for the silent auctions so bid sheets can be done ahead of time.