

MOUNTAIN MAGIC LEADER WEEKEND - MEETING MINUTES
May 24, 2016 7:00 – 9:00 PM

2016 Planning Committee

Carol Townley

Cheryl Marko

Dana Armstrong

Frances Parks

Genny Wright

Karen McFadden

Kim Elmore

Lianne Griffin

Marie Lott

Marie Ross

Marie Wright

Melonie Luxbacher

Rebecca Wright

Rhiyana Pineau

Rose Lowe

Sheila Mills

Guests/Sub-Committee Members

Timeline Review

- MAY - Finalize timeline. Finalize committees; committee chairs to provide list of all committee members to Lianne and Lianne to update team roster. Re-review lessons learned and distribute to appropriate committee for handling. Begin sub-committee meetings/planning & hold kick-off meetings. Invite trainers from previous year to participate again this year; begin to secure classes and trainers; define class descriptions, supplies, and class cost needed from trainers. Council staff to verify all planning committee volunteers (chairs and members) are registered GS. NOTE: a lapse in service of one year or more will require a new background check. Also, if it has been ≥ 3 years, a new background check is required. Council to identify those individuals that need new background check. Finalize menus with camp staff. Committee chairs update "operations manual" for their committee's work activities (activities prior to and during the weekend). Develop preliminary t-shirt concept and cost.
- JUN - Determine preliminary high-level committee budgets. Develop 1st draft registration flyers. Continue establishing classes/trainers. Reconvene technology sub-committee to determine if we can offer an enhanced online registration for 2016, including automatic feeds to database and class changes. Committee chairs finalize "operations manual" for their committee's work activities (activities prior to and during the weekend) – this should be a "brain dump" of what goes on in each committee – submit to Marie L. to be posted on website. Confirm Badge & Sash participation for weekend (if it will be offered). Discuss philanthropy project options for current year.

Previous Action Items

- LHG – send Marie W link to google docs form – see https://docs.google.com/spreadsheets/d/1EIMYTSj2Z0P-h0PtF3MmEZ-NQJ1P5OUHI_r_yB1adDo/edit?usp=sharing – Closed (emailed to Marie 5/24/16)
- Karen McF – submit beyond the troop/emergency planning this month Lianne to follow up – is this complete?
- All – Keep an eye out for totes on sale (Rebecca needs a couple of extra large ones for lights). If found, text or email details to Rebecca Still open

New Action Items

- All – Send suggestions for possible themes and any changes to forms to Cheryl
- Marie R. - ask Melissa Fisher about VLC – will MM be allowed to have a table this year? Will we need to register?
- Lianne – send out “Doodle” to check everyone’s schedules for Fall Camping Trip

Agenda Items/Committee Reports – As of 5/24/16

Marie Lott – no changes since last month (need content to post, hint, hint!). Mobile portion of 3leaves website unstable. Our MM folders keep disappearing, and Marie has to keep reloading (due to Weebly server); When the mobile/mm2017 folder is missing, smart phones and devices will get a “404 – not found” error when trying to visit our web page. Marie to investigate what the solution might be for this problem.

Melonie – emailed Tori and Debbie our menu (one small change made to sliced turkey lunchmeat); they have agreed to our menu choices. Charges have gone up slightly (Sat breakfast and dinner \$10, Sat lunch, Sun breakfast & lunch \$8) – so total cost will now be \$44 for weekend attendees. We will still have the \$1 per person charge for hot coffee/hot water throughout the weekend. We have asked to put coffee and water out earlier on Friday night. Also, reminded her to make casserole without meat (keeps casserole Kosher). Any leftovers from the previous meals will be offered at subsequent meals (ex. If there is leftover lentil soup Saturday, it will be added to the soup offering on Sunday).

Cheryl – nothing new to report. Any items for ideas for themes to be offered in future years you’d like added to ballot, please send to Cheryl. Also, any changes to forms that are needed, please send to Cheryl.

Dana – We introduced our newest committee member, Dana! She was sharing how much fun she had at MM at Outdoor Blast, so Kim Elmore recruited her to be on our committee! Dana is going to chair our Publicity/Philanthropy committee. Dana is happy to be here, excited about what’s coming. She has been a leader for 15 years (2 older daughters through Cadettes, now younger daughter going through and is a rising Cadette). Has held many different positions with GS including registrar, SUD,

Kim – sent email recap on entertainment committee minutes. Decisions made so far:

- All announcements will be written out ahead of time and made by an Entertainment committee member. Marie will make many of these announcements, dressed as a jester.
- Friday night get-to-know-you event will be the Unicorn and Dragon Tavern, located in the dungeon (downstairs).
- Saturday evening event will be a tournament & village fair. Details still to be worked out. There will be a costume contest and some kind of competition between units.
- We have several recordings of medieval music to use for background/atmosphere.
- Kim has been doing research on the Middle Ages to get ideas.
- Has anyone been to renaissance festival? Anyone with additional ideas? (None so far....)

Marie Wright – nothing to report at this time. Upgraded computer this year, so can’t use old access database (was previously on Windows 7/Access 2002). She’ll be struggling with that some over the next year. ☹

Rebecca – nothing to report at this time. Still looking for some extra-large totes at discounted price for lights (can’t be flimsy but doesn’t need anything fancy). Send email or text to Rebecca if you see something that might work.

Rose – no updates this month.

Sheila - had the following to report

- Sheila summarized the feedback we got on the overall pink evaluations. Most feedback was really great. The suggestions were more of the same as we have been getting, more time in the craft classes, wanted many of them 3 hours. Loved the instructors. Special kudos were given to Rose Lowe for all the prep she did in the scrapbook class from all the participants. Comments ran from loved the instructor, great info, great ideas to work with girls to loved the people in the class, loved learning something new.
- I'm asking all the instructors who showed up to teach again except for 2, they are great people who just have a hard time following our very simple procedures. I will talk with them and Lianne, it's just not a big deal to share with the committee, it becomes too gossipy.
- Council has cut a lot of classes including Songs & Games. I want to ask Pat if she wants to offer an 1.5 hr. songs workshop focusing on music and what you can do with your girls, like harmonizing, other things that she is passionate about.
- I've a list of several new people who said they wanted to teach but I want to talk with them first.
- Discussed Sheila's request that we could restructure to offer 2 hour classes and 3 hour classes. She suggested that for every 2 - 3 hour classes, we would have 3 - 2 hour classes. For the 3 hour classes in the am, we could schedule one of the camp 1 hour class. I know that we have been going on the assumption that more is better, but sometimes more is just more. Unfortunately, no one wants to get up any earlier in the AM to allow two 3-hour classes between breakfast and lunch and we don't want to push lunch past noon.
- Everyone liked not having as many folks at the weekend due to the usual long lines for food. Maybe we could work on ideas for shortening food lines?

Lianne – follow up with Karen McF. About the Beyond the Troop form – has this been submitted to council? Lianne is very behind on getting out meeting minutes, YE finance reports, and pretty much all of her activities. She's behind due to her mom's illness and having to spend a lot of time out of town lately. Please accept my apologies for being behind!

Volunteer Leadership Conference will be held August 6th. In the past, we were sent an invitation to have a table at the VLC – we have not yet received. Marie R. will ask Melissa Fisher about it.

Sun 6/26 2PM – next meeting, in person, location TBD (LHG to determine).

Discussed our fall committee camping trip. Lianne to send out "Doodle" to check everyone's schedule for possible weekend dates.