

MOUNTAIN MAGIC LEADER WEEKEND

MEETING MINUTES

April 17, 2014 - 7:00 – 9:00 PM

2015 Planning Committee

Cheryl Marko

Genny Wright

Kary Alicea

Kim Elmore

Kippy Shea

Lianne Griffin

Marie Lott

Marie Nash

Marie Wright

Melonie Luxbacher

Rebecca Wright

Rose Lowe

Sheila Mills

Guests/Sub-Committee Members

Karen McFadden

Timeline Review

- APR - Establish committee chairs and begin to recruit volunteers for committees. Plan preliminary timeline. Submit "Beyond the Troop Event" form to council office. Complete "Beyond the Troop Event Application" and "SU Event Emergency Plan" and submit for approval (must be done before event can be advertised by council). Provide save the date (Jan. 23-25, 2015) info to membership manager (Bebe Joyner) for inclusion in area newsletters. 4/1 – submit Troop Camping form to council to reserve units.
- MAY - Finalize timeline. Finalize committees. Re-review lessons learned and distribute to appropriate committee for handling. Begin sub-committee meetings/planning & hold kick-off meetings. Re-establish technology sub-committee to determine if we can offer a BASIC online registration for 2015. Invite trainers from previous year to participate again this year; begin to secure classes and trainers; define class descriptions, supplies, and class cost needed from trainers. Council staff to verify all planning committee volunteers are registered GS. NOTE: a lapse in service of one year or more will require a new background check. Also, if it has been ≥ 3 years, a new background check is required. Determine preliminary high-level committee budgets. Confirm menu options with camp director (1st week); Finalize meal costs w/ Misty Mountain staff. (Menu will be finalized at June Planning committee meeting from menu choices.)

Action Items for Next Meeting

- **Karen McF** – submit *Planning Events Beyond the Troop* form to the council office.
- **Rose** – look into getting some of the scrapbooks printed in 6x6 or 8x8 sizes. Also, price putting page images on CDs for sale.
- **Marie L** – send link to planning committee with info on Kews.
- **Marie N** – get black backdrop cloth for photo area from Swaantje Sass
- **Genny** – bring excess patches to next meeting for Lianne.
- **Lianne** – bring 2013 patch for Marie Nash to next meeting.
- **Lianne** – create team roster and send to Marie L to post on our website.
- **???** – review planning committee home locations on a map to determine more convenient meeting locations (possibly Perimeter? Sandy Springs? Other?)

Agenda Items/Committee Reports

Lianne – troop camping application for all units has been submitted to council (requested Echo Hill for Thurs-Sun, all other units for Fri-Sun); save the date info has been shared with Bebe/Council and is now reflected on council website re: troop camping availability (<https://www.gsgatl.org/forms/revisedforms/all-troop-camping-availabilty-fall-winter.pdf>). Karen McF completed *Planning Events Beyond the Troop* at the meeting and will submit to council. Lianne has set up a new Facebook group for Mountain Magic - <https://www.facebook.com/mtnmagic>. Please invite your friends to “like” us! Need updated team roster – Lianne to create and send to Marie L to post on website. Lianne completed the 2014 budget. Classes came in \$417.42 under budget overall; committee expenses came in \$390.04 under budget. The current balance in all of our accounts is \$4,726.99. Please see the emailed finance report for details.

Rebecca – nothing to report; will get with Barb Osment for supplies for camp setup.

Rose – finished scanning pages for 2013 scrapbook (traditional complete). Do we want to offer 6x6 spiral bound scrapbook or 8x8 softbound scrapbook as option to purchase? (We passed around samples of the books and pages printed in color to size for everyone to review). Or, do we want to offer jpg page files on a CD for purchase so others can print on personal computer, use in personal digital scrapbook, or print wherever they like? Look into getting some actual examples made and review at next meeting.

Kippy/Cheryl – Did the committee like the name badge holders we got last year? Yes, will get prices for badge holders for 2015. Possibly order enough for 2 years if pricing is better.

Marie L – Marie distributed a survey for meeting nights (considering Tuesdays instead of Thursdays). We may want to change the meeting night since there are a few people on the committee that cannot attend on 3rd Thursdays. Marie will need substitute for webmaster duties the 1st 2 weeks of Oct (she will be on cruise); Marie W can probably step in. Password for our planning committee protected area can be obtained from Marie L or at the next meeting.. Marie shared artwork/info on Kews.

Marie N – decorations. She has a new job; hours are 8:30-5:30 M-F in Johns Creek. During week, she cannot shop. Marie N and Kim Elmore will coordinate shopping for beads. We will have large heads at photo op area (back to center area again this year). Will be draping/wrapping tulle or burlap/sparkle. Colors will be standard Mardi Gras colors and black. Tablecloths for food area will be disposables (won't invest in “good” tablecloths). We will have an L-shaped area beside fireplace that will be set up for resource area. If anyone has suggestions, send to Marie Nash at baridirect@yahoo.com. Marie to get black backdrop fabric for photo op area from Swaantje?

Kim – Diane L on committee. Hasn't heard back from Mary K. re trivia questions for Friday night. Email suggestions to Kim. Fri. night we'll have a New Orleans Café. Would like budget this year. Also, considering parade – might do signs/“float”/banner? Need to discuss timing for creating these – next month, need to discuss overall weekend timeline.

Marie W – nothing on tap this month – waiting on schedules/classes to begin work for 2015. Will be including warm/cool and early/late on confirmation. Will be working with programmer in a few weeks to discuss online registration.

Genny – will be revamping hostesses/checkout process this year. Has excess/unclaimed patches – will bring to next meeting (Lianne to bring 2013 patch for Marie Nash).

Sheila – toying with idea of offering first aid/CPR in 2015. May offer 3 hour recertification class AHA as compromise. Would need to be a class where participants pay upfront (like camp classes). Usually \$30 but potential instructor will offer for \$20. Will be many new classes this year – dropping several we have offered for several years. Would like all class offerings finalized by mid-May.

Melonie – was unable to attend the meeting (her daughter Amber was performing at the Shuler Awards at the Cobb Energy Center!) but sent her proposed menu via email. The committee reviewed and offered the following input/changes:

1. Swap breakfast menus for Sat/Sun (have eggs and bacon/sausage on Saturday and the breakfast casserole on Sunday)
2. Reconsider beignets for breakfast – they can be very difficult to make well (not sure the cooks are capable of this). Consider pancakes with optional powdered sugar instead of the beignets, with the breakfast casserole?
3. Saturday lunch – need a choice of spicy vs. non-spicy gumbo. (Marie W can provide options for cook). Also perhaps add a potato bar for those that don't eat gumbo?
4. Saturday dinner – instead of baked chicken breast, consider a mix of dark and white meat? Also, maybe call it “baked gator”?
5. Saturday breakfast (shown as Sunday breakfast) – add *participant's choice* of bacon or sausage (right now, it says *choice* of bacon or sausage – sounds like chef's choice vs. participants' choice)
6. Sunday lunch – perfect!

Lianne received an updated embroidered shirt (for Sheila) and a patch with our Misty logo from Pam Conner. The patch was fairly large – and had the Misty design on a cream patch with dark purple outline and “Mountain Magic.” The committee had a couple questions: 1. can we make the patch with a dark purple background instead of cream? 2. Can we change the lettering of "Mountain Magic" to white? 3. Can we add the person's name to the bottom? Lianne to ask Pam. **UPDATE: Per Pam, the answer to all 3 questions is yes. They would be \$10 each. It is the same as a shirt as it is the same amount of work, same amount of supplies, etc.

The planning committee is considering alternate meeting locations and dates – 3rd or 4th Tuesday, 2nd or 4th Thursdays. Took vote at meeting – everyone at the meeting could attend 4th Tuesday or 2nd Thursday. Marie L to poll Kary and Melonie to see which alternate dates would work. ****UPDATE** BASED ON THE VOTES, OUR MEETING DATES FOR THE 2014-2015 EVENT WILL BE MOVED TO 4TH TUESDAYS!!** We will start looking for meeting locations that are more centrally located to everyone. (Going forward, we may move the meeting to Perimeter/Roswell Rd. area since we no longer have any committee members coming from south of Atlanta – might be easier for folks).

THANKS TO EVERYONE THAT WAS ABLE TO ATTEND! Our next meeting will be the 4th Tuesday of the month – MAY 27TH. Meeting location will be Moe's North Druid Hills. Remember, the meeting will be officially 7:30-9:00 PM, but arrive by 7:00 if you are eating dinner.