



MOUNTAIN MAGIC LEADER WEEKEND MEETING MINUTES

Jan. 9, 2014 - 7:00 – 9:00 PM

2014 Planning Committee

Barb Osment

Cheryl Marko

Diana Snyder

Diane Loupe

Genny Wright

Jennifer Logan

Kim Elmore

Kippy Shea

Lianne Griffin

Marie Lott

Marie Wright

Melonie Luxbacher

Rebecca Wright

Rose Lowe

Sheila Mills

Guests/Sub-Committee Members

N/A

Timeline Review

- DEC – Order patches 1st of Dec. **Second** email to class instructors with preliminary “final” class counts on 12/15. Register campers as forms come in; email confirmations sent w/in 2 wks of registration. Council staff to continue to verify all participants are registered GS. Email participant confirmation packets sent NLT 12/15 – participants must request class changes, corrections, etc. NLT 12/30. **FINAL** class counts provided to instructors on 12/30 (class reimbursement max budget will be based on this number).
- JAN - Provide Camp Director # of vegetarian meals needed & food allergies & final meal counts. Door prize donations finalized; trainer gifts purchased, all committee work finalized. Broadcast reminder email to all participants (ensure you have your class supplies, packing list, etc.) on Jan 11th (two weeks prior to the event). Have first-timer conference call (recorded) on Jan 15th to answer last minute questions. Participant check-in stuffing AT CAMP. **SUCCESSFUL EVENT HELD!!** Pick theme for next year based on votes at event. Develop verbiage to be sent in final email to participants.

Action Items for Next Meeting

1. **Jennifer** to review Health History Reports and cross-reference to special needs/vegetarian list (report discrepancies to Marie W).
2. **Marie L and Genny** to get together re: kaper posters so **Barb** can laminate them.
3. **Lianne** to work with **Marie L** to establish additional FAQs on website (re: sleeping in common areas is not allowed, snoring, being loud, using flashlights after dark, and that people eating and awake must remain in common areas (not allowed in sleeping areas).
4. **Sheila** to reach out to Pat Callaway to lead sing-along for final confirmation.

Agenda Items/Committee Reports

The following individuals are planning to arrive at camp Thursday night: Marie W, Rebecca, Genny, Kim, Sheila, Rose, Kippy, Cheryl.

If you are planning to go Thursday but WON'T be there after all, please call/txt Kippy @ 7/639.0852.
(Plan to be at camp no later than 9PM)

Lianne has ordered the ribbons and has completed class location assignments. Group decided that we would note who has current CPR/First Aid certification using clipart or a sticker (rather than a ribbon). Marie W. to decide which and purchase as needed.

Kippy hit a snag with the embroidery for the MM shirts. Lianne found an alternate (but she is located in Warner Robins). Lianne mailed the shirts to Pam Conner; cost is \$10, but there is an additional \$1 shipping each way (so \$2). Kim owes Lianne \$12; Rose is paid in full; the rest owe Lianne an additional \$2 for the shipping (Sheila, Genny, Rebecca, Marie W, and ??).

Tshirts/tote bags – online store is now open. <http://bit.ly/MMLWstore>. Don't forget to order your shirts or tote bags by 1/16 for delivery at camp!!

Marie and Sheila went to camp to determine location of outlets for CPAP machines. Sheila's husband Harvey tested all the circuits (all 20 amp). Marie created a cabin setup diagram that will be provided to Barb so she can correctly number the beds.

Microwaves – Kim and Genny will bring theirs. NOTE: new this year – microwaves must stay in DH (due to camp insurance, fire code), per new Ranger. We swapped locations of some classes to accommodate.

There are 137 total attendees. Meal count has been sent in, but there is one change. (someone leaving early). Total 655 meals (largest meal count Saturday lunch). THIS IS WHAT WE WILL USE TO PAY CAMP!

Instructor gifts – we have 33 “lead” instructors plus 5 “assist lead.”

Scholarships – budget \$520, awarded \$525.

Sleeping in common areas is not allowed. Need to add some info to FAQs (also snoring, being loud, using flashlights after dark). People eating and awake must remain in common areas (not allowed in sleeping areas). Lianne to provide to Marie L.

Diane/Rebecca – Pam Johnson is going to be the DJ for the Toga Party. Lianne to bring Bose speaker for Pam's iPod. Camper recognition nomination forms and certificates are completed.

Genny – confirmed unit hostesses for each unit to assist with checkout (Mary Kottkamp – EH, Kim Elmore – TR, Barb Osment – CG, Cheryl – BGB, Genny Wright – SCC).

Rose – 2013 scrapbook nearly finished. She has received emails from Cheryl and Marie for copies. If you want color copies, must make them yourself and WILL NOT be reimbursed (free B&W copies via council/Rose).

Melonie has nothing new to report. Cokes have been purchased; will be purchasing water this weekend.

Barb is arriving Friday AM between 9 and 10. She has purchased 2 additional rope lights. Barb is to bring heavy duty extension cord for rope lights. Barb will make arrangements to get Misty from Becky.

Marie L. – a lot of changes have been made to the website, so go check it out.

Sheila – out sick – get well soon, Sheila! Need Sheila to reach out to Pat Callaway to lead sing-along for final confirmation.

First Aid (report from Jennifer) – she is updating all supplies for first aid kits, and will do a cross-reference for Marie W. for those individuals that have turned in their Health History form already. Lianne has set up a Google Docs form to capture attendees with valid First Aid/CPR certifications. Lianne to provide list to Marie W. right before camp.

Diana has patches. Working on pillars. Lane and Diana will be arriving early Friday AM. They have cord for swap necklaces. Making laurel wreath headpieces for committee members.

THANKS TO EVERYONE THAT WAS ABLE TO ATTEND! Our next meeting will be an AT CAMP!!! See you Thursday night or Friday!!

MARK YOUR CALENDARS: Our planning committee retreat will be the first weekend in March (2/28 – 3/2) at Shellcracker Cove, Misty Mountain. We'll have our wrap-up discussions at our February meeting (2/18/14) and plan details for our camping trip at that time.