



MOUNTAIN MAGIC LEADER WEEKEND

MEETING MINUTES

Feb 10, 2013 - 2:00 – 5:00 PM

Attendees (highlighted)

Ann Barrow	Jeanne Andres	Lianne Griffin	Sheila Mills
Barb Osment	Judy Glassman	Marie Lott	Swaantje Sass
Becky Harris	Karen McFadden	Marie Wright	
Cheryl Marko	Kathy Stephan	Mary Kottkamp	
Diana Snyder	Kippy Shea	Melonie Luxbacher	
Diane Loupe	Laurie Hackworth	Rose Lowe	

Timeline Review

- FEB - Wrap-up and 2014 Pre-Planning. Email class completion certificates to participants. Review Lessons Learned. Confirm dates for next year's event and provide to council for publication in council calendar. Define tagline. Establish meeting dates/locations for planning year. Reserve meeting rooms/locations for planning committee meetings. Establish basic website for next year. Send thank-you's and class evaluations to instructors. Finalize finances from previous year. All invoices paid, planning committee survey review, & celebration!

Action Items

1. ALL - Timeline/operations manuals (original and/or updates based on lessons learned) are needed from all committees. Email updates to Marie Lott and bring to next meeting to discuss.
2. Lianne – send email to all instructors with scanned class evaluations and final request for class reimbursements (submit reimbursement requests NLT 2/15).
3. Lianne - update/finalize 2013 budget vs. actuals spending report and be prepared to present at March meeting.
4. Lianne – invite new prospective planning committee members to come to March meeting.
5. Lianne/Laurie – discuss feedback and possible solutions.
6. Marie – set up 2014 website – www.3leaves.org/mm2014.
7. Becky – Confirm if it will still be possible for the planning committee to come spend the weekend with Becky/Randy? Is there a better time for us to come that in the fall? Provide list of possible dates to planning committee next meeting.
8. Kippy – Call Moe's and reserve meeting room for 3/19 and 4/16.

Agenda Items/Committee Reports

The planning committee provided input for lessons learned – what went well plus what could be improved upon (see attached).

Sheila and Kippy both summarized (and shared) participant feedback – THANKS!!! At next month's meeting, we will look at lessons learned as assign action to proper committee(s) for addressing in 2014. Lianne to talk to Laurie about negative feedback (specific to Laurie); Lianne and Laurie to jointly develop

an action plan to address concerns. All committees should prepare (if not already done) or update with lessons learned each committee's "operations manual" so that they can be followed in 2014 and/or handed off to a new committee chairperson.

Committee reviewed all class feedback. There were no classes or instructors that we wouldn't consider inviting back for 2014. Lianne will scan feedback forms and email to the appropriate instructor, along with a request to submit request for reimbursement if they haven't already.

We then discussed our 2014 event. Theme is Ancient Greek/Roman. Date for event will be Jan 24-26, 2014. Marie will set up a new website - www.3leaves.org/mm2014;

Swaantje (pronounced "Swan – cha" (as in cha cha cha, or Charo....)) asked how many votes there were and which were runner ups. Tallies for top votes were as follows:

- | | | |
|---------------------------------------------------|----------------------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Greek/Roman, 33 | <input type="checkbox"/> Italian Theme, 13 | <input type="checkbox"/> Picnic, 4 |
| <input type="checkbox"/> Sock Hop/50's, 24 | <input type="checkbox"/> Travel, 13 | <input type="checkbox"/> Things That Go Zoom, 4 |
| <input type="checkbox"/> Egyptian, 22 | <input type="checkbox"/> Cruise, 12 | <input type="checkbox"/> Cats/Felines, 1 |
| <input type="checkbox"/> King Arthur/Camelot, 22 | <input type="checkbox"/> Kentucky Derby, 11 | <input type="checkbox"/> 80s theme, 0 |
| <input type="checkbox"/> Musicals, 22 | <input type="checkbox"/> Pioneer Days, 9 | <input type="checkbox"/> GS of the Future, 0 |
| <input type="checkbox"/> Paris/Europe Theme, 22 | <input type="checkbox"/> Sports, 9 | <input type="checkbox"/> Luau, 0 |
| <input type="checkbox"/> Aliens/Outer Space, 21 | <input type="checkbox"/> Wilderness, 8 | <input type="checkbox"/> School of Magic/Wizardry, 0 |
| <input type="checkbox"/> Fiesta/Mexican, 20 | <input type="checkbox"/> Zoo, 8 | <input type="checkbox"/> SEC Football/Superbowl, 0 |
| <input type="checkbox"/> Fashionista/Diva, 17 | <input type="checkbox"/> MM Goes to the Dogs, 7 | <input type="checkbox"/> Summer in January, 0 |
| <input type="checkbox"/> Arabian Nights, 15 | <input type="checkbox"/> Put Your Best Foot Forward (shoes), 7 | <input type="checkbox"/> Twilight Saga, 0 |
| <input type="checkbox"/> Flapper/Roaring 20's, 15 | <input type="checkbox"/> Nascar/Racing, 6 | |
| <input type="checkbox"/> Gardens & Parks, 14 | <input type="checkbox"/> Hats off to Volunteers, 4 | |
| <input type="checkbox"/> Asian, 13 | | |

Possible taglines that were suggested:

Do As the Romans Do

It's All Greek to Me

Too Good to Myth!

A Weekend of Mythical Proportions

A Mythical Weekend

At our next meeting, we will invite potential new planning committee members. The agenda will include:

- Review timeline, committee structure, begin to establish committees
- Review 2013 budget

We discussed moving the meeting to Tuesday nights instead of Thursday nights. Committee agreed to hold planning committee meetings on the 3rd Tuesday of each month (except January; January will be the 2nd Thursday). Meeting dates will be 3/9, 4/16, 5/21, 6/18, 7/16, 8/20, 9/17, 10/15, 11/19, 12/17, and 1/9 (Thursday) – mark your calendars now!! Our first 2 meetings (3/19 and 4/16) will be face-to-face at Moe's on North Druid Hills. Kippy to call and reserve meeting room. We will try to do some of the future meetings via conference call.

THANKS TO EVERYONE THAT WAS ABLE TO ATTEND! See you at our next meeting – TUESDAY 3/19 7PM at Moe's on N. Druid Hills.