

**MOUNTAIN MAGIC LEADER WEEKEND
MEETING MINUTES
NOVEMBER 15TH , 2012 - 7:00 – 9:00 PM**



Attending:

Ann Barrow
Barb Osment
Becky Harris
Cheryl Marko
Diana Snyder

Diane Loupe
Jeanne Andres
Judy Glassman
Karen McFadden
Kathy Stephan

Kippy Shea
Laurie Hackworth
Lianne Griffin
Marie Lott
Marie Wright

Mary Kottkamp
Melonie Luxbacher
Rose Lowe
Sheila Mills
Swaantje Sass

Timeline Review

- NOV 2012, We are on timeline
- Dec 2012-

Action Items

1. Timeline/operations manual needed from all committees (Marie Lott complete; everyone else still needed). Email updates to Marie Lott.
2. Lianne to confirm if we can get Echo Hill for Thursday night?
3. Kippy to make a paper cutout ribbon with a daisy daisy to go on the newby's name tags. If she has done, can give to Cheryl to go with participant check in.
4. Lianne to make luggage tags or maybe something different for the people who returned with name tag holders. (**PENDING COMMENT**)
5. Lianne to check on the ribbons she did last year that we added to our nametags. (**PENDING COMMENT**)
6. Marie Lott to check on the T-shirt process. At the October meeting, we had picked the T-shirt design to be the "other" patch design.
7. Amy Calvin the Camp Director will need to know that she needs to give Marie Wright a next day notice if any camp classes would be cancelled. Not sure who needs to tell Amy this. This way that we can try to replace participants in different classes before the class time but first so we can locate them to let them know it too.
8. The First Aid kits are replenished, labeled with cabin name and be ready to be placed in the cabins, Judy to bring to Kippy in the January meeting or she will give out on the night of the weekend event to the Committee Cabin hostess.
9. The weekend Agenda will need to be finalized.
10. After weekend counts are finalized then printing of which items needs to be identified.

Agenda Items/Committee Reports

Meals

- Nothing to report out as meals were finalized months earlier and posted.
- I wanted to suggest at the December meeting we come up with a better food flow to the dining hall. Then we could present it to Amy Calvin the CD.

Weekend Ops

- Laurie – I believe will take preferences for soda orders based on what you may want and using last year's specs. She will report in December on who is bring cooler, and finalize last minute details.

Decorations

- Swaantje sewing machine has busted. The Swap necklaces are about 2/3 completed. Laurie has graciously taken on the job of helping completing the rest. Swaantje still has the committee swap necklaces to do too..
- Final order of the embroidered shirts is going out. Email Swaantje if you really, really wanted one as this is the last order she will process. Embroidery is \$10 per item.
- Diana has ordered the patches.
- Diana will discuss her ideas of committee members outfits.

Entertainment

- During the retreat weekend, the decision was made that the skit bags would include the same items. Not enough for every person but enough for the skit to be formed. I am not sure what additional assistance if given to help with the skit making.
- The entertainment will go as follows so it can be added in to the Agenda.
- **Friday night**, Sheila will write up an introduction about the weekend and the committee itself. (at least that is what I think)
- **Saturday AM** – Becky Harris will start the weekend off with Scout Own after breakfast but before classes start.
- **Saturday after lunch** – Each cabin can take some of that time to plan their skits.
- **Saturday night** – PART 1 ~ the evening will first start with about 30 minutes of sing a longs, singers will be Pat Callaway, Mary Savaneno (sp?) and Marie Wright. Kippy to run projector that Karen McFaddan should be able to supply. By the December meeting, Sheila to supply Karen with song to be printed. Song list will also be given to the singer as well.
- **Saturday night** – PART 2 ~ Cabin skits take place.
- **Sunday AM** – Scouts Own after breakfast and before classes. Around flag pole or down stair if raining.
- **Sunday noon** – Closing ~ around flag pole this is done after lunch and before participants go to their cabins to do their kapers and to check out.

Camp/Unit Set-up

- Kippy to confirm walkway length so she'll know how much rope light she needs to purchase.

Registration

- Classes filling up fast this year.
- We have most of the classes filled up and waiting list.
- We have 143 REGISTERED participants along with trainers and committee members registered.
- WE have a few trainers that have not sent in their registrations but have signed up to instruct.
- 131 Beds used with 3 open beds and 6 people staying off-site & 3 trainers are just coming for the day. We are NOT using the Farm House this year.

- The message therapist has not returned any of Marie's calls or emails. Lianne to contact her or the prior message therapist to get this resolved.
- We need the instructions for the trainers to be written up and Marie will email. – Deadline for letter to go out is xx/xx/12. The letter needs to include deadline for any coping the instructors may need for their classes.

Participant Check-In

- Cheryl will do an inventor of all her materials and will report out what she will need for check-in .
- Cheryl also has some limited use of poster size printing. She needs to know the complete dimensions/size you need.

Participant Check-out

- To buy the cleaning wipes for each cabin
- Still to make the new KAPER posters for each cabins. (time of new ones)

Camper Recognitions/Door Prizes ~No report called in.

Trainer Gifts

Swanntje gave Karen a lead for some awesome trainers gifts. They are going to rock!

Historian ~No report called in.

(Always remember that if you come across any pictures, send them on to Rose or use that drop box gig Rose has talked about)

Classes/Instructors ~No report called in.

Admin/Financials

- Confirm that we do have Echo Hill for Thursday night

Council Contact –

- Bebe Joiner – Last month she confirmed all Committee members were either Lifetime Members or current Registered for the 2012-2013 membership years. Now we have a list of all this.

Planning Committee Weekend Retreat

Members attended the retreat on Oct 26-28.

THANKS TO EVERYONE THAT WAS ABLE TO ATTEND!

See you at our next meeting which will be our Holiday Party on December 13th, 2012, 7 pm. We all decided on having a potluck and it will be at Kippy Shea's condo.