



Attendees (highlighted)

Ann Barrow
Barb Osment
Becky Harris
Carol Townley
Cheryl Marko
Diane Loupe

Frances Parks
Jeanne Andres
Karen McFadden
Kathy Stephan
Kippy Shea
Laurie Hackworth

Lianne Griffin
Marie Lott
Marie Wright
Marsha Sussman
Mary Kottkamp
Melonie Luxbacher

Rose Lowe
Shannon Glapion
Sheila Mills

Timeline Review

- FEB - Wrap-up and 2013 Pre-Planning. Email class completion certificates to participants. Review Lessons Learned. Confirm dates for next year's event and provide to council for publication in council calendar. Define tagline. Establish meeting dates/locations for planning year. Reserve meeting rooms/locations for planning committee meetings. Establish basic website for next year. Send thank-you's and class evaluations to instructors. Finalize finances from previous year. All invoices paid, planning committee survey review, & celebration!

Tonight's meeting was a celebration of a successful 2012 event!! We enjoyed snacks at Jeanne's house, and then proceeded with our business meeting. Congratulations to our newest Grandma - Karen McFadden!! Braylen Reshad was born Feb 6th 2012 @ 12:48 PM, 6.79#, 19". Also, a very Happy Birthday to all our February birthdays – Marie Lott (3rd), Marsha Sussman and Sheila Mills (both on the 15th) and Carol Townley (19th).

Action Items

1. **Marie W** to email class completion certificates to participants.
2. **Lianne** to review evaluation forms and invite prospective new committee members to the next meeting.

Committee Reports

This year, planning committee meetings will be held on the third Thursday of each month (with the exception of December, which will be on the 2nd Thursday). Meetings will be held from 7-9 PM. Here are the meeting dates: 3/15, 4/19, 5/17, 6/21, 7/19, 8/16, 9/20, 10/18, 11/15, 12/13** (2nd Thursday), and 1/17/13. NOTE: For 2013, we should consider having stuffing party AT the weekend (instead of in advance) because of all the changes.

At the next meeting, we will start filling committee chair positions and determine if any committees need to be added/consolidated/changed. We will need committee chairs need to report by May (June or July?) who is on their committee and what everyone's job is.

We reviewed the class evaluations for all of the classes. The following Classes/Instructors had issues:

- Fun with Science – needed more time or less content
- Afghan Crochet class – instructor needed more basic instructions, poor instructions, and inappropriate comments about racially sensitive subjects?
- Pressed Flowers – need to offer during daytime
- Backpacking – class too long
- Princess Scout – needed to be a longer class
- Knots & Lashing – need more time
- Advanced Orienteering – need more guidance, confusion over basics/advanced, rude instructor

- Fun in the Outdoors – instructor read from pamphlet and ran out of walking sticks
- Reflexology – need more time
- Tie Dye – eliminate personal items or fewer activities
- Quilting – location dirty, great instructor

Marie W has class completion certificates ready to be emailed to participants. Lost and found items will be taken to council office and can be picked up.

We discussed some possible new classes for 2013. One suggestion was to offer a cake pops class. Jeanne wants to chair (or be on) the classes/instructors committee and will review evaluation feedback for possible suggestions.

Lianne to review evaluation forms and invite prospective new committee members to the next meeting.

The committee would like Frances Parks to teach us the Victorian Ornaments class – this will take 3 hours. Consider having this at our weekend retreat in the fall at Becky's house?

THANKS TO EVERYONE THAT WAS ABLE TO ATTEND! See you at our next meeting (March 15th)!!